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Government of India, Ministry of Defence
Defence Research & Development Organisation
Chief Construction Engineer (R&D) Delhi
P-1 Building, Metcalfe House Complex,
Delhi -110054

CCE (R&D) D/Enlistment-2019/CCII/6030

29 Mar 2023

M/s Mid India Civil Erectors P Ltd.
102, Arpan Apartment.
35 Saket Nagar,
Indore
Madhya Pradesh 452018
E-mail : midindia@rediffmail.com
Tel : 0731 2565120

ENLISTMENT OF CONTRACTORS IN COMPOSITE CATEGORY IN DCW&E, DRDO

Reference your online application no: **DCWE448191115131719** for enlistment in Class-II of Composite Category & with upto Rs. 5 Cr tendering limit.

2. I hereby convey the approval of the Competent Authority for enlistment of your firm in **Class-II of Composite Category with upto Rs. 5 Cr tendering limit** with reference to Para 1 above.
3. **Index No. CCII/6030** is allotted to you. It should be quoted by you in all the future correspondence. The other details of the firm are as per appendices 'A' & 'B'.
4. (a) You shall be required to deposit earnest money with the tender as per terms and conditions of the Notice Inviting Tenders (NIT).
(b) Security deposit has to be submitted by you in accordance with the rules in force from time to time.
5. You shall be required to continue to have a permanent Engineering establishment with at least minimum number of **Engineering Personnel and minimum Tools & Plants** as per the provisions of DRDO Enlistment Guidelines 2019 and further amendments thereof made from time to time. You shall be required to intimate changes in your Engineering Staff and/or tools & plants as and when such changes are made.
6. You shall employ the required **Technical Staff and Tools & Plants** as per terms and conditions of each contract/agreement.
7. You shall have to abide by the terms and conditions of the NIT/Contract/Agreement as they stand or as may be altered from time to time.

Beti Bachao



Beti Padhao

8. You shall not modify the existing partnership or enter into any fresh partnership without prior approval of the enlistment authority. Such proposal if any shall be submitted in advance giving full details of the intended partnership/sole proprietorship along with the draft partnership deed/affidavit and documents as required. Any change in status of the contractor as an "individual" or in constitution of the firm including change in name of firm without prior approval of the enlistment authority will render the contractor/firm liable to be removed from the approved list of contractors.

9. The enlistment notified in this order is valid for a period of **03 (Three) years from the date of issue of this letter**. The contractors will be required to apply for revalidation of their enlistment as per DRDO Enlistment Rules-2019 along with all required documents so as to reach the enlistment authority **at least 6 months** before the date of expiry of their enlistment.

10. You will keep this office informed about the persons working with you, who are relatives of any Gazetted/Commissioned Officer in DRDO or Ministry of Defence. You will also intimate to this office the name of persons who are near relatives of Directors/Partners/Sole Proprietor and working as Non-Gazetted/Gazetted/Commissioned Officers in DRDO/ Ministry of Defence. Please note that you will not be entitled to tender for the works under following conditions:-

- (i) The works of Chief Construction Engineer (R&D) under whose control your / your employee's near relative is working as Gazetted/Commissioned Officer.

Note: - The term "near relative" means wife, husband, parents, children, brothers, sisters, uncle, first cousin, brothers/sisters in law, sons/daughters in law, father and mother in law.

11. You shall intimate the change in your address, e-mail id, telephone numbers of Registered Office/Head Office if any, in future. In case you fail to intimate such change to the Department, you may not receive any communication/tenders and your name shall be liable to be removed from the approved list of contractors.

12. You shall be bound by the Enlistment Rules-2019 of the Department as amended from time to time.

13. You will avoid correspondence with HQ (Head Quarters) at DRDO Bhawan, New Delhi and will directly interact with respective Chief Construction Engineers (R&D) regarding contract matters etc., The list of all Chief Construction Engineers (R&D) & Estate Management Units (R&D) with address, telephone numbers, e-mail id and fax numbers is enclosed as Appendix 'C' for your reference.

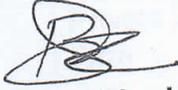
14. Please note that the enlistment authority i.e. Directorate of Civil Works & Estates (DCW&E), DRDO has the right to not issue tender forms in any particular case and also to suspend, remove or blacklist your name from the DCW&E, DRDO list of contractors, in the event of submission of non-bonafide tenders or for technical or other delinquency in regard to which the decision of the DCW&E, DRDO shall be final and conclusive.

15. Please note that the firm has to register with CPP Portal and Defence Procurement (Def Proc) Portal of NIC and communicate the Login ID to the Directorate of Civil Works & Estates (DCW&E) and all Chief Construction Engineers (R&D) / Estate Management Units (R&D) to facilitate E-Tendering.



16. In case of any grievances regarding your enlistment, you may represent to the **Appellate Authority i.e. Director General (Resource & Management)**, Room no. 101, 'A' Wing, DRDO Bhawan, Rajaji Marg, New Delhi – 110 011, Telephone no. 011-23007102 & 23007103.

17. This issues with the approval of the competent enlistment authority i.e. Director, Dte of Civil Works & Estates, DRDO.


(Dr. B K Singh)
CCE (R&D) Delhi

Enclosures:- Appendices 'A', 'B' & 'C'

Copy to:-

1. Dte. of Civil Works & Estates
A wing, Ground Floor,
DRDO Bhawan, Rajaji Marg,
New Delhi –110 011
2. All CCEs (R&D) & EMUs (R&D)